

POSITION DESCRIPTION

<u>Job Title:</u>	Volunteer Firefighter
<u>Pay Classification:</u>	Volunteer Firefighter, no benefits
<u>Department:</u>	Fire Department (FIRE)
<u>Supervision:</u>	Works under general supervision of any of our fire officers
<u>Position & Schedule:</u>	Volunteer Firefighter responds to calls 24 hours a day, 7 days a week. Must be able to drill on Wednesday evenings throughout the year.

Position Summary: The volunteer firefighter position is a position used to help with day-to-day operations and response throughout the year.

DUTIES, RESPONSIBILITIES, AND ESSENTIAL FUNCTIONS:

The following examples of duties and responsibilities do not encompass all job requirements:

- Responds to the Fire Station when paged for fire alarms and rides on the fire apparatus to emergency incidents.
- Enters burning buildings with hose lines as a team member.
- Operates nozzles and applies water stream on fires.
- Renders first aid and assists Emergency Medical Technicians (EMT) with the delivery of Basic Life Support.
- Attends drill and training sessions (must attend a **minimum** of two (2) Wednesday drills per month).
- Raises, lowers, and climbs ladders.
- Makes forcible entry into buildings when necessary.
- Performs ventilation procedures to drive out smoke, gas, and heat.
- Carries and operates a variety of fire extinguishers.
- Assists in operations to extinguish and overhaul fires.
- Assists in the repair, maintenance, inspection and testing of vehicles and equipment.
- Assists in salvage and cleanup operations.
- Assists in the maintenance of clean and orderly conditions in and about Seaside's fire station.
- Assists in fire investigations.
- Keeps informed about the latest fire safety developments.
- Studies fire department rules, policies, and procedures.
- Participates in public education programs.
- Participates in department fund raising activities
- Participates in department training activities.
- Assists in the clean-up and control of hazardous materials spills and releases.
- Assists in the technical rescue operations of the department.
- Performs all other related duties as required/assigned.

MINIMUM QUALIFICATIONS AND SKILLS:

- Must reside in the Seaside Fire & Rescue area of response or work within the district and able to respond to calls.
- All applicants must undergo a background check. Firefighters must not have a criminal background that would make them unable to become DPSST certified.
- Must be 17 years of age to enter the Cadet Program, and 18 years of age to become a firefighter.
- Must possess a valid Oregon Driver License upon hire.
- Must have an insurable driving record.
- Must be able to pass a drug and alcohol screen (the test includes marijuana) prior to starting.
- All new firefighters must pass a physical ability test.
- Applicant must be drug free and be willing to submit to drug testing at all times.
- Tobacco use is strongly discouraged.

WORK ENVIRONMENT:

- Work is performed primarily in office, vehicles, and outdoor settings, in all weather conditions, including temperature extremes, during day and night shifts.
- Work is often performed in emergency and stressful situations.
- Employee is exposed to hearing alarms and hazards associated with fighting fires and rendering emergency medical assistance, including smoke, noxious odors, fumes, liquid chemicals, solvents and oils.
- Occasionally works near moving mechanical parts and in high, precarious places.
- Occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.
- Noise levels are usually quiet in office settings, and loud at construction and emergency scenes.

PHYSICAL REQUIREMENTS NECESSARY TO PERFORM TASKS:

- Frequently required to sit; talk or hear; stand; walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms.
- Occasionally required to climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.
- Frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds.
- Specific vision abilities required include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

The statements contained herein reflect general details as necessary to describe the principle functions of this job, the level of knowledge and skill typically required and the scope of responsibility. It should not be considered an all-inclusive list of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise to balance the work load.

SALARY: Volunteer Position. This is a no-benefits position.